



Risk Assessment

Equipment / activity: Shuffle Board
Date: 05/01/2023

| Hazard | Who is at risk? | Possible effects/harm | Likelihood (high, medium, low) | Evaluation & Control Measures | Revised risk rating (high, medium, low) | Are there adequate control measures in place? |
|--|-----------------------------------|--|--------------------------------|---|---|---|
| Loading, handling and transportation of equipment | Operator, spectator | Injury | Low | All staff to be trained in manual handling. Manual handling to be reduced to a minimum by use of trollies/lifts. Loads to be properly secured. Where required, multiple persons must handle equipment. | Low | Yes |
| Installation of equipment on site | Operator, spectator, participants | Injury to operator, spectators or participants. Damage to venue. | Low | Operator must have clear, unhindered access to the setup area. Setup area to be clear and free from debris. Pre setup checks on equipment to check for damage. Equipment to be set up away from sources of water. | Low | Yes |

| Ground type | Operator, spectator, participants | Injury to operator, spectators or participants. | Low | Equipment to be installed and operated on a hard standing | Low | Yes |
|---------------------------------------|-----------------------------------|---|-----|---|-----|-----|
| Operation of equipment on site | Spectator, participants | Injury to operator, spectators or participants. | Low | Spectators not allowed in the operational area whilst someone is participating. Spectators to be kept at a distance from the equipment and not allowed to sit/rest, or interfere with the equipment in any way. Care should be taken to ensure that the loose objects of the game do not get thrown or used away from the equipment. Inappropriate behaviour should be reported to the event manager and any improper use should result in that person leaving the equipment. | Low | Yes |

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|--------------------|------------------------------------|--|-----|---|-----|-----|
| User safety | Organiser, spectator, participants | Injury to organiser, spectators or participants. | Low | Should any participant appear to be under the influence of alcohol/ drugs to the extent where they are posing a risk to spectators or themselves, the organiser will close the equipment. Children to be supervised by an adult at all times. Maximum of 2 users per game is permitted. | Low | Yes |
| Heat | Organiser, spectator, participants | Injury to spectators or participants. | Low | The equipment should not be set up near any sources of heat or naked flames. | Low | Yes |
| Weather | Organiser, spectator, participants | Slip/trip | Low | The equipment can only be used indoors, in a dry environment, away from any sources of water/ humidity/ cold. | Low | Yes |

Risk rating

High

For example:

- fatality possible to one or more individuals however infrequent
- major injury to few individuals occurring frequently
- likelihood of long term muscular-skeletal problems affecting significant numbers of staff

Immediate action required

Medium

For example:

- major injury to one/few individuals occurring infrequently
- likelihood of long term muscular-skeletal problems affecting some staff. Requires attention as soon as possible

Low

For example:

- minor injury occurring infrequently to few staff.
Not a priority, may need attention if not as low as reasonably practicable.